

COMMITTEE MEETING NO.3 (2025 – 2027 TERM)

Date: 30 September 2025

**The Chartered Institution of Highways & Transportation Malaysian Branch 2019
(CIHTMB 2019)**

**Venue: Sg. Perak Meeting Room, Mezzanine Floor, Menara Corpora, Persada PLUS,
Persimpangan Bertingkat Subang KM15, New Klang Valley Expressway,
47301 Petaling Jaya, Selangor (Hybrid)**

The meeting was called to order by the Chairman, Datuk Ir Zakaria Ahmad Zabidi at 3.00 pm.

Attendees:

1. Datuk Ir Zakaria Ahmad Zabidi (Chairman)
2. Dato' Ir Wong Wai Ching (Vice Chairman)
3. Ir Rabindranath S. Vethakkan (Hon. Secretary)
4. Ir Lim Shiang Jie (Hon. Treasurer)
5. Dr Teoh Jui Min
6. Dato' Seri Ir Koe Peng Kang
7. Mr Amir Shahid Bin Adnan
8. Mr Owen Law Teck Onn
9. Dato' Ir Che Noor Azeman Bin Yusof
10. Mr Loke Hoe Chiew
11. I. Mohd. Hadzmir Bin Yusoff

By Invitation:

1. Mr Umeswaran A/L Letchumanan
2. Ms Veronica Kelly

Absent with Apologies

1. Dato' Sri Ir Hj Ismail Bin Md Salleh

1.0 Chairman's Address

- 1.1 The CIHTMB Committee Meeting No.3 was called to order at 3:00pm by the Chairman, Datuk Ir Zakaria Ahmad Zabidi, upon confirmation of a sufficient quorum.
- 1.2 The Chairman welcomed all members.
- 1.3 To encourage membership growth, it was proposed by Mr Amir that CIHTMB should consider offering promotions or discounted rates for non-members during technical visits. Concerns were raised about tracking new members, with suggestions to implement a Google form for membership applications to improve organization and information collection.
- 1.4 The Chairman highlighted the importance of targeting students for CIHTMB membership as a strategy to boost declining participation.
- 1.5 The committee to arrange for the preparation of CIHTMB corporate shirts for the newly appointed office bearers by November 2025.
- 1.6 The Annual General Meeting for the year 2026 together with the Annual Golf Tournament is scheduled to be held in May or June 2026.
- 1.7 The Chairman commended Dr Teoh Jui Min for successfully organizing the ECRL Tunnel Technical Site Visit on 24 September 2025.

2.0 CIHT Annual Golf Championship 2025

- 2.1 There is still an outstanding balance of RM6,000.00 to be collected from participants of the Golf Tournament. Mr Amir to remind outstanding payers to settle the outstanding amount.

3.0 Secretarial Matters

- 3.1 The Hon. Secretary updated that the Business Plan for CIHTMB has been formally submitted to CIHTUK for their review and consideration. Once acknowledged, the document will be shared with the CIHTMB Committee to ensure alignment, transparency, and collective awareness of the proposed initiatives and strategic direction. This process is intended to

keep all committee members informed and engaged with the forward plans of the Institution.

- 3.2 The Hon. Secretary informed the members that the application for CPD points for Tours / Technical Talks / Technical Site Visits organized by CIHT must be submitted to ACEM at least one month in advance. The application process requires supporting documents, including the CV of the invited speaker.
- 3.3 The status of **CIHT Malaysia Branch (CIHTMB) membership recruitment** was presented to the Committee. It was noted with concern that there has been a **decline of 18 members** since 2024, bringing the current total membership to **98**. This trend underscores the need for **renewed efforts and targeted strategies** to strengthen both membership growth and retention.

Attachment 1, as received from CIHTUK, provides the latest membership statistics for CIHTMB. The **Hon. Secretary** informed the Committee that it would be advantageous to focus recruitment efforts in **December 2025**, as CIHTUK will **waive the membership fee for December** provided that the **2026 annual fee** is paid in advance.

- 3.4 The Hon. Secretary reported CIHTUK has inquired about the Recruitment Officer for the Malaysian Branch, as they would like their Recruitment Officer, Mr Bradley Rood, to engage in discussions with CIHTMB local counterpart, Ir Hadzmir.
- 3.5 Ms Veronica Kelly, the Assistant Hon. Secretary, was formally introduced to the Committee.
- 3.6 The Secretary Report can be found in **Attachment 2**.

4.0 Account Matters

- 4.1 The Honorary Treasurer presented the Treasurer's Accounts.
- 4.2 The Bank Balance as of 25 September 2025 is RM 316,587.40 (inclusive RM100,000.00 FD).
- 4.3 The Hon. Treasurer updated that registration of New Signatories for Maybank has been completed.

- 4.4 The Hon. Treasurer advised that CIHTMB has placed 2 Fixed Deposits at RM50,000.00 each at 3 month tenure @ 2.00% interest per annum with Maybank. The FDs are to be renewed automatically for another 3 months at the end of the current tenure.
- 4.5 The committee appreciated KT Law Associates Sdn Bhd's donation of overpayment reimbursement from Pan Borneo Highway Technical Tour in 2023 to CIHTMB.
- 4.6 The Hon. Treasurer informed the committee that all the outstanding payments from previous terms has been paid, except office rental to REAAA for the period from January 2025 to August 2025 amounting to RM1,600.00. This is due to changes in REAAA's bank details which has yet to be provided to CIHTMB. Payment shall be made once REAAA provide their new bank details to the Honorary Treasurer.
- 4.7 It was also confirmed that all the outstanding payments for CIHT Golf Tournament 2025 amounting to RM21,663.60 has been paid.
- 4.8 A total of 40 CIHTMB members were paid reimbursement of RM100.00 each based on 2025 membership subscription receipts received by Hon. Secretary and Hon. Treasurer. Committee members who have yet to submit a copy of their official payment receipts were requested to do so for prompt reimbursement of membership subscription.
- 4.9 The Treasurer Report can be found in **Attachment 3**.

5.0 CIHTMB 2019 Technical Study Tour

- 5.1 Dato' Seri Ir Koe Peng Kang updated the committee on the impending Technical Study Tour to Hong Kong / Shenzhen / Zhongshan / Macao to be held from 23 to 28 November 2025.
- 5.2 Dato' Seri Ir Koe Peng Kang reported that it is maintaining close communication with CIHT Hong Kong in preparation for the upcoming Technical Study Tour. This is to ensure all arrangements are in place and the process runs smoothly for the participation of delegates from Malaysia.

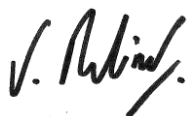
- 5.3 The Committee was updated that a total of 31 members have registered for the tour, of which 15 have already made payment, while the remaining 16 participants are pending payment. The payment status will be monitored. Although the initial registration quota was limited to 30 participants, it was noted that, due to high demand, an additional 5 participants may be accommodated.
- 5.4 The itinerary for the tour was discussed in detail to provide members with a clear understanding of the planned activities, schedule, and key arrangements.
- 5.5 The following key activities have been included in the proposed itinerary:
- **23 November 2025 (Sunday):**
CIHT Hong Kong to host a welcome dinner for the CIHT Malaysia delegation.
 - **24 November 2025 (Monday – Morning):**
*Technical Talk by the President of CIHT Hong Kong at the MTR Project Office. Topics include upcoming railway developments such as the **Tuen Mun East Extension** and the new **Hung Shui Kiu Station**, with a focus on planning and engineering challenges.*
 - **24 November 2025 (Monday – Afternoon):**
*Technical Talk by the Immediate Past Chair of CIHT Hong Kong on **AECOM's contributions to major Hong Kong transport infrastructure projects**.*
 - **25 November 2025 (Tuesday):**
*Site visit to the Central Kowloon Route – a significant project featuring a **3.9km tunnel constructed within a complex urban environment**.*
 - **26 November 2025 (Wednesday):**
Site visit to Shenzhen – Zhongshan Link organized by CCCC.
 - **27 November (Thursday):**
Study Tour of Macau – Heritage and Architectural Sites (The Ruins of St Paul, Senado Square, Macau Tower, etc.)
 - **28 November (Friday):**
*Site visit to the iconic **Hong Kong–Zhuhai–Macao Bridge**, a major cross-boundary infrastructure project followed by flight back to Kuala Lumpur*

6.0 ECRL Technical Visit to ECRL Serendah Tunnel on 24 September 2025

- 6.1 Dr Teoh Jui Min reported on the recent tunnel technical visit attended by 34 participants, including 19 non-CIHT members. The session covered significant topics such as tunnelling construction methods and engineering work practices. The efficiency of the tunnel construction, which is currently ahead of schedule.
- 6.2 Total collection of Fees from non-members was RM1,900.00. CIHTMB members were not charged any fees.

The meeting was adjourned at 4.45pm.

Prepared by:



Ir Rabindranath S. Vethakkan

Hon. Secretary CIHTMB 2025-2027

Approved by:

Datuk Ir Zakaria Ahmad Zabidi

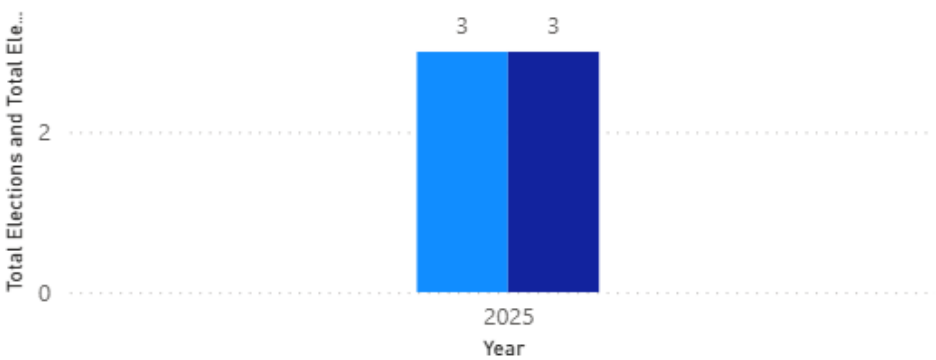
Chairman CIHTMB 2025-2027

Attachment 1

CIHT Malaysia - Recruitment Stats

Total New Elections Current YTD Compared to Last Year End

● Total Elections ● Total Elections LY



Paying Members

93

Total Current Members

Total Members

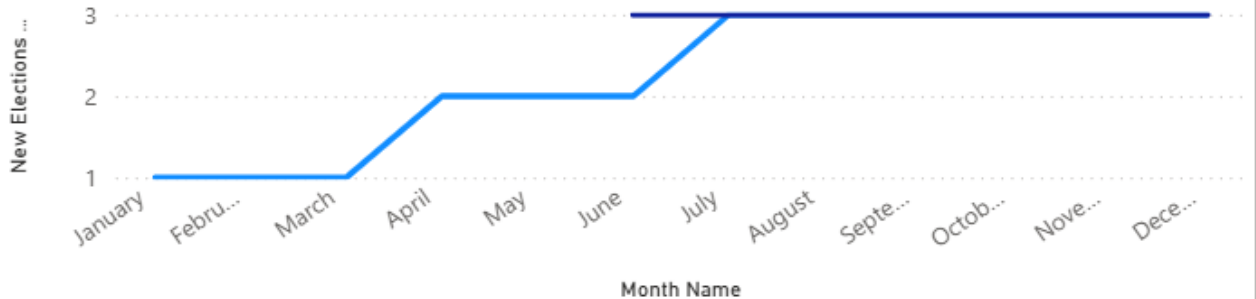
98

Total Current Members

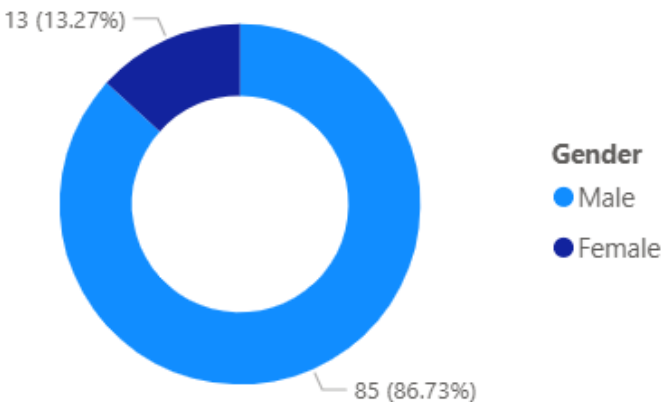
These are figures for paying members

New Elections by Month Compared to Last Year

● New Elections YTD ● New Elections YTD LY



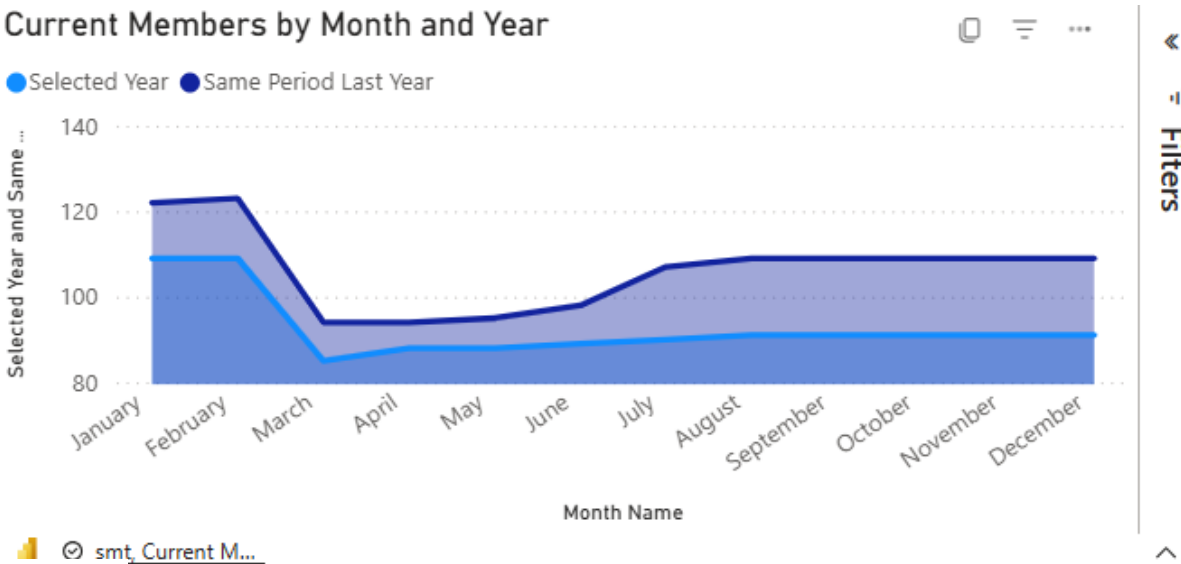
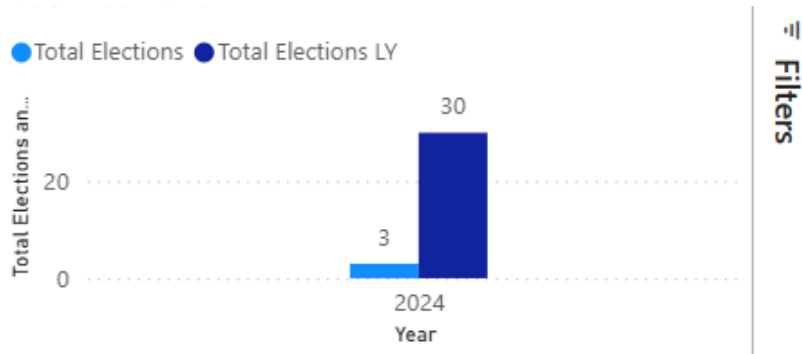
Current Members by Gender



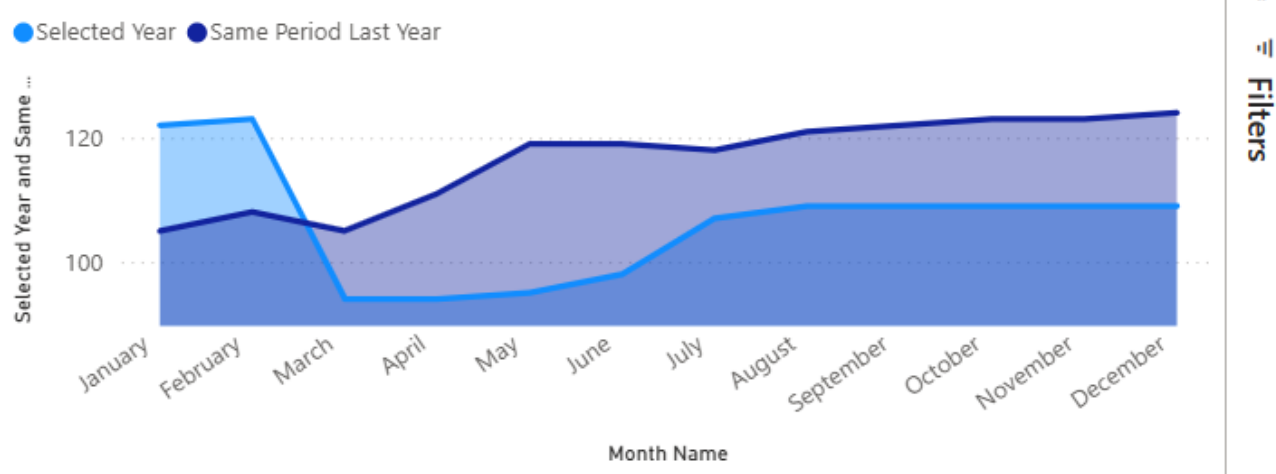
For Reference

These numbers refer to paying members only.

Total New Elections 2024 compared to 2023



Current Members 2024 compared to 2023



The graph above shows 2025 compared to 2024. You need to elect 18 more new members to maintain the membership level this year.

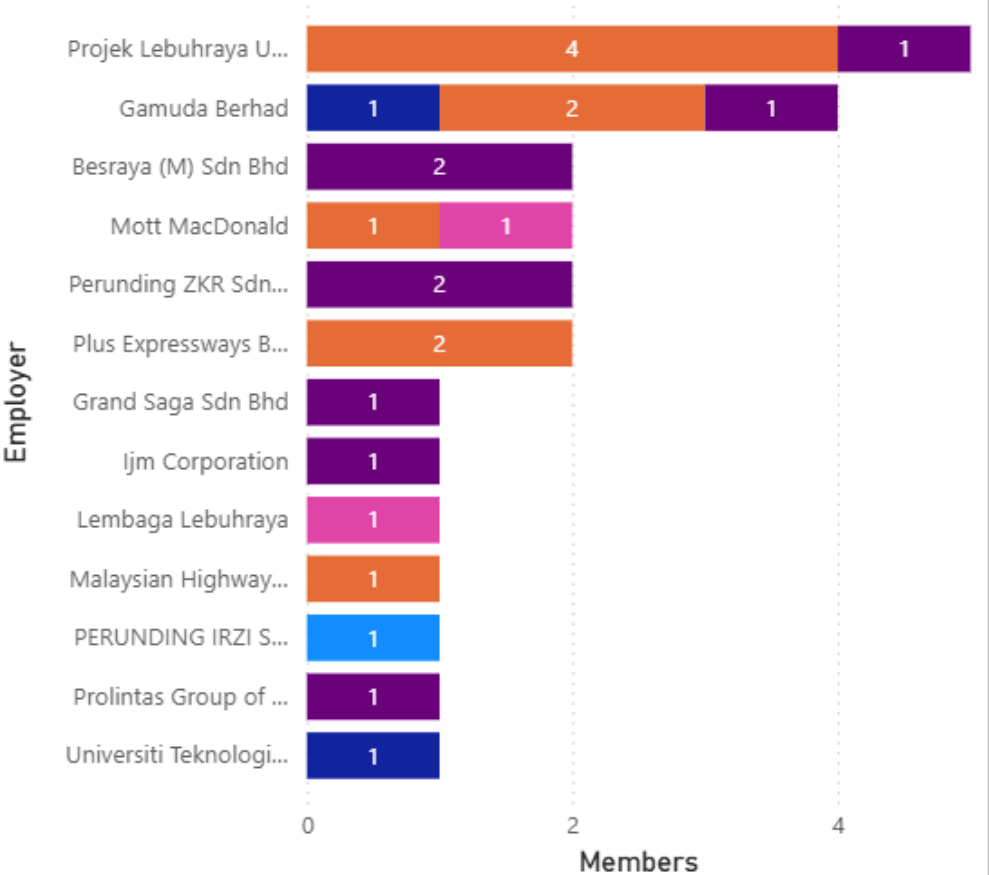
Membership Retention
2025 (current): -18
2024: -13
2023: +19

The graph above shows the membership count of 2024 & 2023. These figures reflect the number of new elections minus resignations.

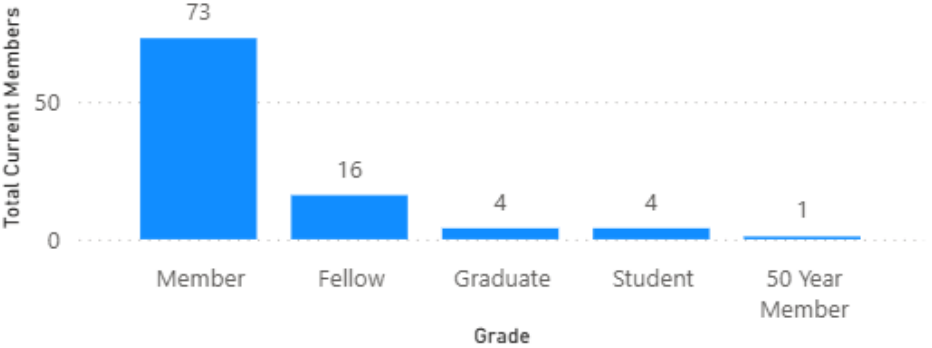
For Reference

Top 10 Employers of New Election Members

Year ● 2020 ● 2021 ● 2022 ● 2023 ● 2025



Current Members by Class

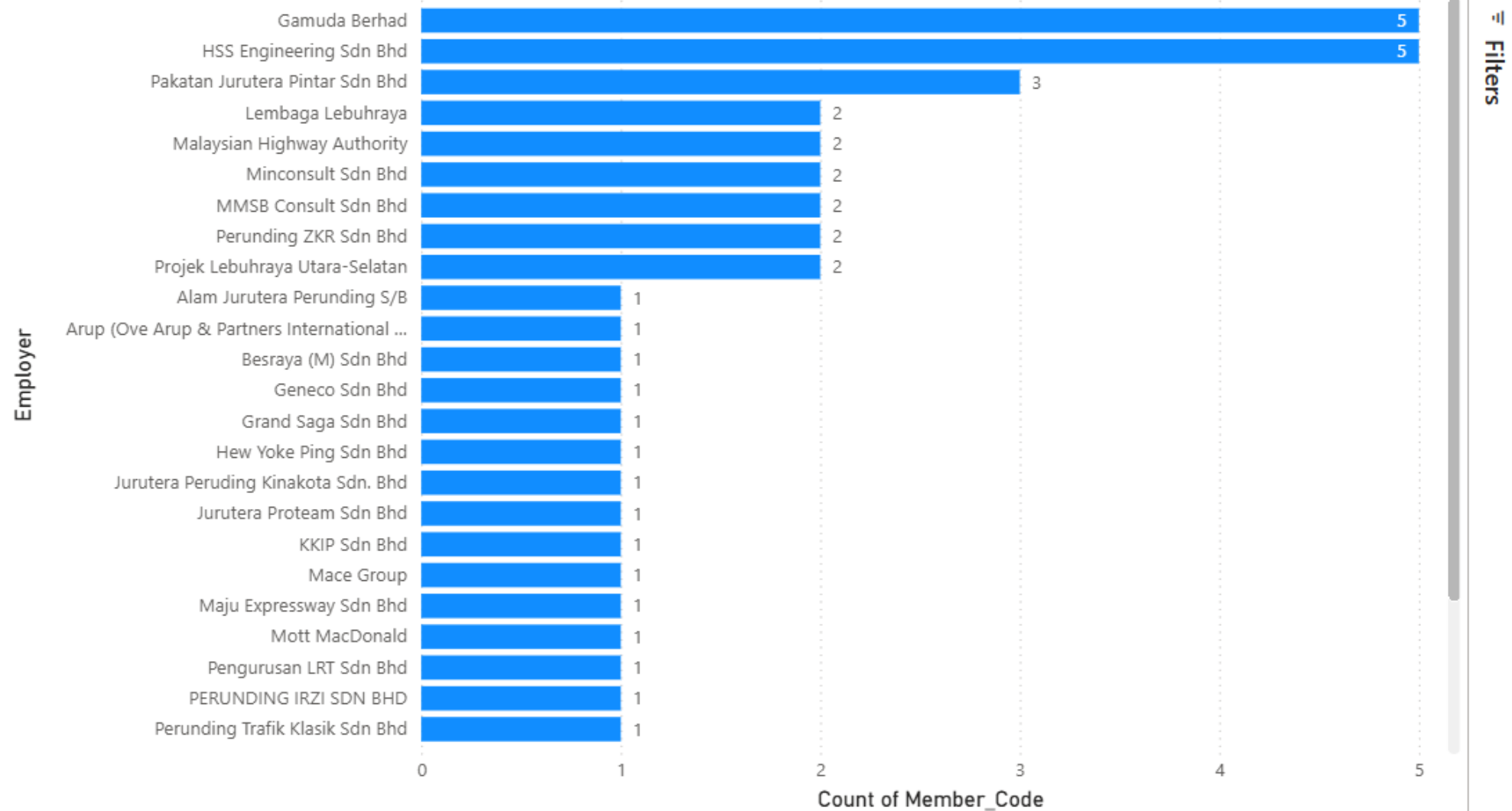


Members by ENG C Qualification

ENG C_Qualified	CENG	Total
CIHT Paying ENG C Member	4	4

For Reference

Top 12 Employers by Current Member



For Reference

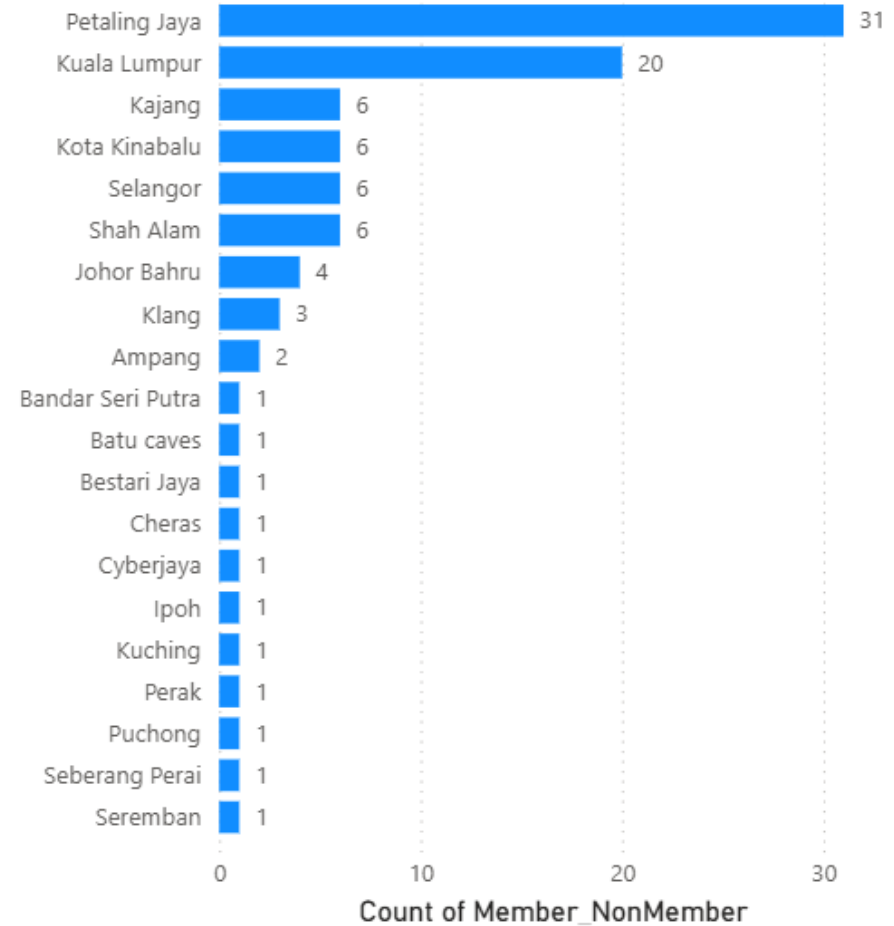
Members by Month by Year

Month Name	2025	2024	2023	2022	2021
January	111	122	105	90	66
February	111	123	108	100	66
March	87	94	105	94	59
April	90	94	111	94	62
May	90	95	119	94	65
June	91	98	119	94	71
July	92	107	118	96	72
August	93	109	121	96	73
September	93	109	122	96	73
October	93	109	123	96	74
November	93	109	123	102	76
December	93	109	124	102	76

» Filters

Top 10 Town/City by Current Member

Town_Description



» Filters

Attachment 2

SECRETARY REPORT CIHT MALAYSIAN BRANCH 2019
COMMITTEE MEETING NO. 3 (2025/2027)

Date: 30 September 2025

Venue: Sg. Perak Meeting Room, Mezzanine Floor, Menara Korporat, Persada PLUS,
Persimpangan Bertingkat Subang KM15, New Klang Valley Expressway,
47301 Petaling Jaya, Selangor (Hybrid)

1. Minutes of last committee meeting (No.2 – 2023/2025) on 13 August 2025 to be accepted. This is the 3rd committee meeting of the 2023/2025 term.
2. The meetings held are as follows:

Meeting	Date	Venue
No.1	12 June 2025	Gurun Meeting Room, Persada PLUS & Zoom (Video Conferencing)
No.2	13 August 2025	Sg. Perak Meeting Room, Persada PLUS & Zoom (Video Conferencing)

3. **CIHTMB 2019 Annual General Meeting (AGM) & Golf Tournament 2025**

The Annual General Meeting (AGM) and Golf Tournament, both held on Saturday, **24 May 2025**, at Kelab Golf Sultan Abdul Aziz Shah, were successful events. The AGM was well-attended with 32 members present, contributing to its positive outcome. Similarly, the Golf Tournament was also a great success, drawing 128 participants from various sectors.

4. **CIHT UK Presidential Visit**

The CIHT UK visited their Malaysian Chapter from the 20 – 24 June 2025. A summary of their itinerary is as follows:

a) 21 June 2025

CIHTMB welcomed CIHT UK to Malaysia and brought them to their hotel at Sunway Putra Hotel.

b) 22 June 2025

CIHTMB hosted CIHT UK to visit the MRT 1 & 2 OCC at Sg. Buloh Depot to have insight on operational management of Malaysia's Urban Rail System together with Dr Prodyut Dutt, the Prasarana Group COO Strategy & Development, Ir Azman Ariffin, the Rapid Rail COO of MRT and Ms Sofiah Hussien, Head of Operations, MRT Kajang Line and Senior Officers.

CIHTMB later hosted CIHTUK with a welcoming dinner at Victoria Harbour Seafood, Kuala Lumpur Golf and Country Club (KLGCC) together with the past and current committee members. CIHT UK presented certificate of merits to Datuk Zakaria Ahmad Zabidi, Dato Wong Wai Ching and Ir Sivaanathan.

c) 23 June 2025

CIHTMB hosted CIHTUK to a collaboration talk at University Teknologi Mara (UiTM) as well as a meeting with the Road Engineering Association of Malaysia (REAM). UiTM presented their talk on the Faculty of Civil Engineering at UiTM and REAM presented the roles, functions, and contributions REAM has done for the Road Engineering Fraternity.

d) 24 June 2025

CIHTMB said farewell to CIHT UK and helped to bring them to the airport from their hotel accommodation.

5. CIHTMB Technical Talk on Construction and Site Visit to ECRL Serendah Tunnel

CIHTMB 2019 held a Technical Talk on the Construction of the ECRL Serendah Tunnel. The Technical Talk was proceeded with a site visit along the ECRL Serendah Tunnel. The event was regarded as a success with 30 participants (11 CIHTMB members & 19 non-members) joining from the Transportation Sector. The Technical Talk carried 3 BEM Approved CPD Hours.

6. CIHTMB 2019 Technical Study Tour

The committee plans to have a Technical Study Tour to Hong Kong and Macau. The tentative date for the tour is 23rd to 28th November 2025.

This is the Hon. Secretary's Report since the last meeting which was held on 13 August 2025.

Reported by:

Ir Rabindranath S. Vethakkan

Hon. Secretary

Attachment 3

Agenda – Treasurer Matters

1. Treasurer Report No. 3
2. Status of Maybank Registration for New Checker and Maker
3. Payments Summary (payments made between 12/08/2025 – 25/09/2025)
4. Outstanding Payments Summary as of 25th September 2025
5. Fixed Deposit
6. AOB
 - a) CIHT Golf Tournament 2025 pending fee collection
 - b) Payments received for Serendah ECRL Technical Talk
 - c) Payments received for HK Technical Tour as of 25/09/25

THE CHARTERED INSTITUTION OF HIGHWAYS & TRANSPORTATION
MALAYSIAN BRANCH 2019
AEON MALL SHAH ALAM BRANCH - NEW ACCOUNT
TREASURER REPORT NO.3 - AS AT 25 Sep 2025

	(RM)	(RM)	Note
Balance as per Cash Book			
Cash Balance as at 31 Jul 2025		-	
Bank Balance as at 31 Jul 2025		253,857.80	
(Credit): Receipts			
▪ Activities Collection			
1 Golf Tournament 2025	11,000.00		
2 ECRL Technical Talk 2025	1,900.00		
3 Hong Kong Technical Tour	95,560.00		
		108,460.00	
(Less): Payments			
1 Outstanding from Year 2023&2024	(2,127.00)		
2 Outstanding Meeting Allowances	(6,300.00)		
3 Outstanding Staff Allowance	(3,000.00)		
4 Golf Tournamnet 2025 Expenses	(21,663.60)		
5 CIHT Presidential Visit Expenses	(6,119.80)		
6 Subscription Reimbursement	(4,000.00)		
7 Pewters - 10nos	(2,520.00)		
		(45,730.40)	
Cash Payment:		-	
Balance as at 25 Sep 2025		316,587.40	
Bank Balance per Bank Statement		216,587.40	
Total Balance as at 25 Sep 2025		316,587.40	
Bank Balance per Cash Book		216,587.40	
Cash Balance		-	
Fixed Deposit		100,000.00	

Status of Maybank Registration for New Checker and Maker

Procedure	Status
<p><u>Step 1</u> Discuss & agree to change: -</p> <ul style="list-style-type: none"> a) Checker b) Maker c) Authorized Person <p>in committee meeting & recorded in Meeting of Minutes.</p>	<p>✓ Completed New Checker & Maker was appointed during Committee Meeting No.1 on 12 June 2025. New Maker: Ir. Lim New Checker: Ir. Rabind</p>
<p><u>Step 2</u> Documents needed to change Maybank Authorized Person: -</p> <ul style="list-style-type: none"> a) Updated List of Committees (AJK) from ROS ✓ b) Minutes of Meeting ✓ c) CIHT Company Registration Certificate ✓ d) Maybank Customer Information ✓ 	<p>✓ Completed Obtained from Secretary on 24th July 2025 Obtained from Secretary on 28th July 2025 Obtained from past term's Treasurer Obtained from past term's Treasurer</p>
<p><u>Step 3</u> Documents needed to change Checker & Maker: -</p> <ul style="list-style-type: none"> a) Mandate Letter (sign by 5 authorized persons from previous board of committee) b) Instruction Letter (sign by 5 authorized persons from previous board of committee) 	<p>✓ Completed Letter signed off during CM2. Letter signed off during CM2.</p>
<p><u>Step 4</u> Bring all documents to Maybank for pre-consultation & checking</p>	<p>✓ Completed Visited Maybank AEON Shah Alam on 28/07/2025 and 11/08/2025 to meet PIC. Documents have been emailed to the PIC on 11/08/2025 for checking.</p>
<p><u>Step 5</u> Ir. Rabind and Ir. Lim to attend to Maybank Shah Alam for signature & thumb-print recording into Maybank system.</p>	<p>✓ Completed Ir. Rabind & Ir. Lim visited Maybank Shah Alam on 26/08/2025 and completed registration.</p>

Payments Summary as of 25 September 2025

Year 2023

No	Name	Amount (RM)	Status
1.	ANIH Berhad - Nik Fauzan bin Nik Faizul <i>*A letter was issued to AFA Prime Bhd who provided bank details for the reimbursement.</i>	860.00	Paid
2.	KT Law & Associaltes Sdn Bhd - Law Kok Tiong & Law Teck Juan <i>*KT Law agreed to donate the amount to CIHTMB2019.</i>	(640.00)	KT Law agreed to donate to CIHTMB.
3.	Dato’ Ir. Che Noor Azeman Bin Yusoff	300.00	Paid
4.	ROS Constitution Amendment Fee	32.00	Paid
5.	Social Media Marketing Expenditure	35.00	Paid
Total		1,227.00	✓

Year 2024

No	Name	Amount (RM)	Status
1.	Committee Meeting No. 9_2023/2025 (11 July 2024)	1,500.00	Paid
2.	Law Teck Onn - 5 nos. of pewter for Taiwan Technical Tour 2024	1,200.00	Paid
Total		2,700.00	✓

Year 2025

No	Name	Amount (RM)	Status
1.	Committee Meeting No. 10_2023/2025 (4 February 2025)	1,500.00	Paid
2.	Committee Meeting No. 11_2023/2025 (5 May 2025)	1,350.00	Paid
3.	Annual General Meeting 2025 (25 May 2025)	1,650.00	Paid
4.	Membership Subscription Reimbursement FY2025	4,000.00	Paid
5.	Supporting Staff Allowance	3,000.00	Paid
6.	CIHT Golf Tournament 2025	21,663.60	Paid
7.	CIHT Presidential Visit (meals)	4,919.80	Paid
8.	CIHT Presidential Visit Pewters	1,200.00	Paid
9.	Pewters – 10nos	2,520.00	Paid
Total		41,803.40	✓

Grand total: RM 45,730.40

Outstanding Payments Summary as of 30 September 2025

Year 2025

No	Name	Amount (RM)	Remarks
1.	Committee Meeting No. 1_2025/2027 (12 June 2025)	1,350.00	To make payments to 9 committee members.
2.	Committee Meeting No. 2_2025/2027 (13 August 2025)	1,350.00	To make payments to 9 committee members.
3.	Monthly Rental (Jan 2025 – Aug 2025)	1,600.00	REAAA to provide new bank details*
Total		4,300.00	

**Payment attempt was made on 22/09/2025, but failed due to REAAA no longer using the previous bank account. REAAA informed they will provide the new banking details*

Fixed Deposit

<

Fixed Deposits

Islamic Fixed Deposit

2686 2100 6817

Total Amount

RM 100,000.00

My Certificates

00000005E

RM 50,000.00

17 Dec 2025 | FD1

00000006E

RM 50,000.00

17 Dec 2025 | FD2

CIHT Golf Tournament 2025 – pending fee collection

No	Company	Amount (RM)
1.	ANIH BERHAD	RM3,000.00
2.	TETUAN HBS STRATEGI*	RM3,000.00
3.	Unknown	RM5,000.00
Total		RM11,000.00

Serendah ECRL Technical Talk – Joining Fee Collection (non-member)

No	Name	Company	Amount (RM)
1.	Law Teck Juan	KT Law & Associates Sdn Bhd	RM100.00
2.	Auji Sheela	SKVE Holdings Sdn Bhd	RM100.00
3.	Syukri Azim bin Mohamad Su	HSS Engineers Berhad	RM100.00
4.	Ir. Siti Yuhaini	HSS Engineers Berhad	RM100.00
5.	Faiz Kassim	HSS Engineers Berhad	RM100.00
6.	Ir Dr Norliyati Mohd Amin	UITM	RM100.00
7.	Ibrahim Bin Husaini	SKVE Holdings Sdn Bhd	RM100.00
8.	Mohd Helmie Mad Dalan	HSS Engineers Berhad	RM100.00
9.	Veronica Kelly David	HSS Engineers Berhad	RM100.00
10.	Dato Amir Daniel bin Abdullah	MACFEAM Sdn Bhd	RM100.00
11.	Aizat Hazwan bin Mohidin	MACFEAM Sdn Bhd	RM100.00
12.	Muhamad Asyraf bin Azman	LR Two Consult Sdn Bhd	RM100.00
13.	P.Geol. Nurul Nisya binti Amran	LR Two Consult Sdn Bhd	RM100.00
14.	Muhammad Asyraf bin Azli	LR Two Consult Sdn Bhd	RM100.00
15.	Ir. Amir Hamzah bin Mustapha	LR Two Consult Sdn Bhd	RM100.00
16.	DATUK IR ISMAIL BIN ABD RAHMAN	CAMAR INDAH VENTURES SDN BHD	RM100.00
17.	NORAIDA MOHD SAIM	UNIVERSITI TEKNOLOGI MARA	RM100.00
18.	Abdul Hamid bin Othman	AHN Vertex	RM100.00
19.	Abdul Hafiz bin Abdul Hamid	AHN Vertex	RM100.00
Total			RM1,900.00

Hong Kong Technical Tour – Fee Collection

No	Company	Amount (RM)
1.	RZE BINA SDN. BHD.	RM10,380.00
2.	CHOO POH KOK	RM14,380.00
3.	MAGNETIC CONTROL SY	RM14,380.00
4.	KEMAKMURAN TEKNOLOGI	RM16,280.00
5.	K2K CONSTRUCTION SDN BHD	RM28,260.00
6.	GRAND SAGA SDN BHD	RM10,380.00
7.	Hexachamp SDN BHD	RM1,500.00
Total		RM95,560.00